



Office of the President

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May 6, 2019

Mr. Tom Bowen  
University of Memphis  
Athletic Office Building  
570 Normal Street  
Memphis, TN 38152

Dear Tom:

As mentioned previously by email, I received your April 20, 2019, resignation memo and accepted your resignation effective June 4, 2019. I have made the decision to move forward with an Interim Athletic Director and immediately launch a search for a permanent replacement.

In an effort to facilitate your transition and prepare for the Interim, please plan to remove your personal belongings from your office over the weekend of May 11<sup>th</sup> and 12<sup>th</sup>, 2019. You will not need to return to the office afterward, as we're waiving any additional service requirement through your separation day of June 4<sup>th</sup>. You will also continue to be on the University's payroll receiving your compensation and associated benefits until August 1<sup>st</sup>. Please leave all University property including keys, equipment, your ID and any University owned electronic devices on the desk in your office once all your belongings are removed. Per your contract, this letter also serves as written notification to return both courtesy cars to the appropriate dealers no later than June 4<sup>th</sup>. If you have any questions about your benefits, contact Maria Alam in Human Resources.

Thank you for your service to the University of Memphis during the past seven years, and best wishes during the next phase of your career.

Sincerely,

M. David Rudd  
President